

Dated the 11<sup>th</sup> January, 2011

**OFFICE MEMORANDUM**

Subject: Filling up the post of Joint Development Commissioner (Group 'A'-Gazetted) in the ULCC SEZ, Calicut, Kerala in the Pay Band of Rs.15,600-39,100/- (PB-3) with Grade Pay of Rs.7,600/- on deputation basis.

...

The undersigned is directed to say that it is proposed to fill one post of Joint Development Commissioner in the ULCC Special Economic Zone, Calicut, Kerala in the Pay Band of Rs.15,600-39,100/-(PB-3) with Grade Pay of Rs.7,600/-on deputation basis. Eligibility shall be as follows:

1. Officer under the Central Government or State Government
    - (a) (i) holding analogous posts on regular basis; or
    - (ii) with 5 years' regular service in posts in the scale of Rs.15,600-39,100, Grade Pay Rs.6,600/- or equivalent,
- AND
- (b) Possessing 3 years' experience in the field of Industrial Development or Foreign Trade

2. It is requested that applications from the eligible officers in the enclosed Proforma (Annexure-1), in duplicate, along with bio-data, attested copies of annual confidential reports for the last 5 years, major/minor penalties if any imposed during last 10 years and clearance certificate from the vigilance angle to fill up these posts may please be forwarded so as to reach this office on or before 10<sup>th</sup> February, 2011. Job requirements for the post are as given below:

- (a) Scrutiny of the Projects/Proposal under SEZS Scheme
- (b) Policy, Procedure and Licensing work related to SEZ Units
- (c) Coordination with State Government Departments relating to various issues concerning SEZ Units
- (d) General Administrative matters.

3. Applications received after the last date or without the confidential reports or other relevant documents or otherwise found incomplete will not be considered.

4. The appointment will be on deputation basis. The period of deputation shall ordinarily not exceed 3 years. The selected officers will have the option to draw his/her grade pay plus deputation (duty) allowance, in accordance with Ministry of Finance O.M. No.10/24/E.III/60 dated 4<sup>th</sup> May, 1961 as amended from time to time.

5. JDC, ULCC SEZ will also hold the charge of SEZs in Dakshin Kannada District of Karnataka.

(C.J. Mathew)  
Development Commissioner

To

1. The Under Secretary, Ministry of Commerce & Industry, Udyog Bhavan, New Delhi
2. All Ministries/Departments of Government of India, New Delhi
3. All Sections in the Ministry of Commerce & Industry
4. All Attached/Subordinate Offices under the Ministry of Commerce & Industry
5. Chief Secretary, Government of Kerala and Government of Karnataka