

Office of the Development Commissioner  
Cochin Special Economic Zone (CSEZ)  
Government of India,  
Ministry of Commerce & Industry  
Kakkanad, Cochin – 682 037

No. 33/6/2010:EDP:SEZONLINE:CSEZ

Dated the 01<sup>st</sup> July, 2015.

**Circular**

**Subject: Implementation of Phase –II Digitization on SEZ Online.**

The modules for the Phase –II digitization in the SEZ Online have already finalized by NDML. We have to now ensure that these activities are also carried out online only. It is therefore, hereby ordered that, with effect from 01<sup>st</sup> July, 2015 activities covered under Phase – II digitization (as per list attached), shall be carried only online and no manual transaction will be permitted. In case of any difficulty in carrying out these activities online, such specific cases may be brought to the notice of the undersigned for remedial action. The above order shall be complied strictly by all concerned.



(Dr. Safeena A N)

Development Commissioner  
Cochin Special Economic Zone.

To

1. Specified Officer.
2. Appraisers.
3. Preventive Officers

Copy to:

1. All the units of the Zone(by email)
2. NDML.
3. Notice Board

## LIST OF ACTIVITIES UNDER PHASE – II

### UNITS

1. Application for issuance of registration-cum-Membership Certificate.
2. Application for issuance of Form –I for CST exemption.
3. Application for approval of list of Services.
4. Application for Addition of area of unit.
5. Application for Deletion of area of unit.
6. Application for Final Exit Order from SEZ scheme.
7. Application for GSP Certificate.

### DEVELOPERS

1. Form C3 (Application for change of sector of SEZs).
2. Form C4 (Application for addition of land in notified SEZs).
3. Form C5 (Application for deletion of land in notified SEZ)
4. Form C6(Application for De-notification of Notified SEZ).
5. Application for form I for CST exemption.
6. Application to lease out space for canteen facilities etc. in progressing area.
7. Application for approval of list of materials and Services to carry on authorized operation in SEZ.