

F.No. 17/01/2010: CSEZ:CUS
Office of the Development Commissioner
COCHIN SPECIAL ECONOMIC ZONE
CSEZ Administrative Building,
Kakkanad, Cochin – 382307.

OFFICE ORDER NO. 36 /2026

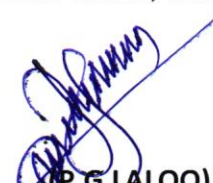
Dated: 6th May, 2026

The following work allocation in the cadre of Appraiser / Superintendent is ordered with effect from 18.05.2026 and until further orders, before which date the officers are directed to finalise all files pending with them.

Sl. No	Allocation of charges	Name and Designation	Link Officer
1.	BoE OOC, Sub Contract Permission Files and re-entry approval in System, DEEC-EPCG Utilization Certificate, Bond Cancellation. Zone to Zone movement approval in Icegate Any other work entrusted by the Specified Officer. In addition to above Icegate work in ACL, ADN and Cus_ADN Roles in addition to ALTMGR Role .	Shri. C. JAYANARAYANAN APPRAISER OF CUSTOMS	Smt. RESHMY A.K APPRAISER OF CUSTOMS
2.	Bill of Entry Assessment both foreign import and DTA and all Files related to import BOE. Approval of sub-contract challans in SEZ Online. All files related to RODTEP / DBK, All Licence Registration. All work related to Audit. Any other work entrusted by the Specified Officer. In addition to above Icegate work in ACB and ACS Roles.	Smt. RESHMY A.K APPRAISER OF CUSTOMS	Shri. C. JAYANARAYANAN APPRAISER OF CUSTOMS
3.	Administration matters reg. Customs. SB LEO, all Bond to Bond and Zone to Zone Assessment in NSDL, All Files related to export SB, DTA, LEO, processing of RODTEP/DBK in system. Monitoring of DTA procurement. Any other work entrusted by the Specified Officer In addition to above Icegate work in AC role(Foreign SB and DA SB) and SZ bond re-credit file work	Shri. SUNIL KUMAR SUPDT. OF CUSTOMS	Shri. MANOJ KUMAR SUPDT. OF CUSTOMS
4.	AO of Puthuvypen SEZ(INERP6). INCOK6 - Shipping Bill Assessment both Foreign and DTA. Assessment of DTA Sale – Bonded WH in SEZ online. Any other work entrusted by the Specified Officer	Shri. MANOJ KUMAR SUPDT. OF CUSTOMS	Shri. SUNIL KUMAR SUPDT. OF CUSTOMS

The above allocation is applicable for documents filed in SEZ Online also. During the absence of any of the nominated Authorized Officer, the work shall be attended by the Link officer.

Shri Sandip Kumar Verma, Superintendent (Preventive), will be the second link officer, during the period when any of the above link officers are also on leave.


(P.G LALOO)
SPECIFIED OFFICER

Copy To:-

1. The Offices Concerned.
2. SEZ Admn.
3. System Administrator
4. PA to DC
5. NSDL