

## MINISTRY OF COMMERCE AND INDUSTRY

(Department of Commerce)

## NOTIFICATION

New Delhi, the 24th December, 2010

**G.S.R. 1010(E).**—In exercise of the powers conferred by the proviso to article 309 of the constitution and in supersession of the Export Processing Zone, Cochin (Group 'C' and 'D' posts) Recruitment Rules, in so far as they relate to the post of Hindi Typist, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Hindi Typist in Cochin Special Economic Zone, Cochin under the Ministry of Commerce and Industry, Department of Commerce, namely :—

**1. Short title and commencement.**—(1) These rules may be called Cochin Special Economic Zone, Cochin (Group 'C' posts) Recruitment Rules, 2010.

(2) They shall come into force on the date of their publication in the Official Gazette.

**2. Number of Posts, Classification and Scale of Pay.**—The number of said posts, their classification and scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule, annexed to these rules.

**3. Method of recruitment, age limit, qualifications, etc.**—The method of recruitment, age limit, qualifications, and other matter relating thereto shall be as specified in columns (5) to (14) of the aforesaid Schedule.

**4. Disqualification.**—No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted marriage with any person,

shall be eligible for appointment to the said posts :

Provided that the Central Government may if satisfied that such marriage is permissible under the provisions applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax.**—Where the Central Government is of the opinion that it is necessary and expedient so to do, may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving.**—Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

**RECRUITMENT RULES FOR THE POST OF HINDI TYPIST IN THE OFFICE OF THE DEVELOPMENT COMMISSIONER, COCHIN SPECIAL ECONOMIC ZONE (CSEZ), COCHIN**

Name of the post	Number of post	Classification	Pay Band-I and Grade Pay	Whether selection or non-selection	Whether benefit of added years of service admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972	Age-limit for direct recruitment
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Hindi Typist	1* (2010) *Subject to variation dependent on workload.	General Central Service Group 'C', Gazetted, Non-Ministerial	Pay Band of Rs. 5200-20200 (PB-I) with Grade Pay of Rs. 1900	Non-Selection	Not Applicable	18—27 year (Relaxation for Government Servants up to 40 years in accordance with the instructions or orders issued by the Central Government.  <b>Note:</b> The crucial date for determining the age limit shall be as fixed by the Staff Selection Commission. (Where recruitment is not through SSC, crucial date for determining the age limit shall be the last date for receipt of applications).
Educational and other qualifications required for direct recruits				Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	
(8)				(9)	(10)	
(i) 12th Class pass or equivalent from a recognised Board or University (ii) Skill Test Norms  (ii) A typing speed of 25 words per minute in Hindi Typewriting or a typing speed of 30 words per minute in Hindi on computer (30 w. p., Correspond to 9000 KDPH on a average of 5 key depressions for each word)				Yes to the extent indicated in Col. 12	Two years	

Method of recruitment : Whether by direct recruitment or by promotion or by deputation or by transfer and percentage of vacancies to be filled by various methods

In case of recruitment by promotion/deputation or transfer, grades from which promotion or deputation or transfer is to be made

(11)

(12)

By direct recruitment through Staff Selection Commission failing which by promotion

Departmental Group 'C' staff in the Grade pay of Rs. 1800 and who possess 12th class pass or equivalent qualification and have rendered 3 years regular service in the grade, on the basis of departmental qualifying examination. The maximum age limit for examination is 45 years (50 years of age for the SC/ST).

Note : If more of such employees than the number of vacancies available, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination.

If a Departmental Promotion Committee exists, what is its composition

Circumstances in which Union Public Service Commission is to be consulted in making recruitment

(13)

(14)

Group 'C' Departmental Promotion Committee for confirmation :—

Not Applicable

- I. Development Commissioner, CSEZ —Chairman
- II. Deputy Development Commissioner-(Admn.), CSEZ —Member
- III. Representative of SEZ Division of Department of Commerce —Member

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