

F.No.12/03/2011:Pur:CSEZ  
Govt. of India  
Ministry of Commerce & Industry  
Cochin Special Economic Zone, Kakkanad,  
Cochin - 682037.

Dated the 7<sup>th</sup> March, 2014

To

As per list enclosed

Subject : Disposal of old/obsolete used furniture items of CSEZ Administrative Building - invitation of quotations - reg.

Sir,

Cochin special Economic Zone invites tender for disposal of old/obsolete used furniture items as per Annexure - A. The sealed quotations are invited from interested parties for the disposal of these items **on as-is where-is basis** subject to the terms and conditions mentioned in the tender notice below. If interested, you are requested to quote your highest offer in the enclosed Consent letter with bid amount quoted in **Annexure -1** and submit the same in a sealed envelope. The envelope is to be prominently super-scribed as "QUOTATION FOR OLD/OBSOLETE USED FURNITURE ITEMS". The sealed envelope may be submitted to Assistant Development Commissioner, CSEZ Administrative Building, Kakkanad, Cochin- 682037 **till 3.00 P.M on 17.03.2014**. The bids received after the specific date/time of receipt shall not be considered.

2. The items in question will be available for inspection in this office between **3.00 P.M to 4.00 P.M from 10.3.2014 to 14.03.2014 (Except Saturday, Sunday & Gazetted holiday)**. The bidders will quote the price of the items available in this office and the price of each item shall be quoted by the bidders in Annexure -1. The highest price quoted by the Bidders for all the items together shall be taken as the price for disposal of the items in a single lot.
3. The quotations received by the stipulated date and time shall be **opened at 4.00 P.M. on 18<sup>th</sup> March, 2014**. The bidders or their representatives are free to be present at the time of opening of quotation.
4. The tender shall be governed by the following terms and conditions:
  - (a) The goods shall be disposed of on "as is where is basis".
  - (b) Quotations should be accompanied with a Demand Draft of Rs. 2000/- (Rupees Two thousand only) in favour of Development Commissioner, CSEZ towards bid security. The proof of residence, PAN Card or Proof of Income Tax returns filed

with Income Tax Department, Copy of Photo Identity Card, Sales Tax registration may also be submitted alongwith the bid.

- (c) The successful bidder shall have to deposit the full bid amount in the manner and time frame indicated by this office. This shall be within one week.
- (d) The goods after depositing the full amount, are to be lifted, at own cost, within the time frame indicated by this office. This shall be normally within two weeks or at the earliest after deposit of the bid amount.
- (e) The disposal of the material shall normally be awarded to the highest bidder fulfilling all the terms/conditions as aforesaid or may be decided by this office during the course of the commencement and completion of the disposal process.
- (f) If the selected bidder does not show inclination to lift the items and in any way refused to honour the offer, the bid security deposited shall be forfeited and other actions like banning of business dealing with the office and resale of goods in question at the risk/cost of the defaulters shall be taken without any further intimation.
- (g) The Development Commissioner reserves the right to reject any or all the offers without assigning any reason whatsoever.
- (h) In case of dispute, the decision of the Development Commissioner will be final and will be binding upon the bidder.
- (i) For any doubts/clarification/objections etc. the undersigned may be contacted.

Yours faithfully,

  
(Vijayalakshmi Nair)

Assistant Development Commissioner

To,

1. Office of the Director General of Foreign Trade, A Block, 5<sup>th</sup> Floor, Kendriya Bhavan, Kakkanad, Kochi – 682037 with the request to display this tender notice on their Notice Board.
2. The Director(OL), Regional Implementation Office, Kendriya Bhavan, Kakkanad, Kochi- 682037 with the request to display this tender notice on their Notice Board.
3. Central Public Work Department, Kendriya Bhavan, Kakkanad, Kochi - 682037 with the request to display this tender notice on their Notice Board.
4. CSEZ Gate Office
5. CSEZ Notice Board
6. CSEZ Website



## Annexure - A

### List of old obsolete used furniture items for disposal.

Si No.	Items	Item Sl. No.	Quantity
1	Sofa Sets. (Single Seater)	1 to 6, 11 to 21, 38 to 39	19
2	Sofa sets. (three seater)	7 to 10, 22,	5
3	Computer chair (Small & Medium)	23 to 37	15
4	Computer chair (Executive)	53	1
5	Plastic chair Read	40 to 52, 54 to 56	16
	<b>Total Number</b>		<b>56 Nos.</b>

**CONSENT FOR ACCEPTING TO PURCHASE OLD/OBSOLETE USED FURNITURE OF CSEZ ADMINISTRATIVE BUILDING, KAKKANAD, COCHIN-37.**

To  
The Assistant Development Commissioner  
Cochin Special Economic Zone  
Kakkanad, Cochin – 682037.

Sub: Disposal of old/obsolete used furniture in CSEZ Admn. Building –  
Invitation of Quotation reg.

Sir,

I/We am/ are willing to purchase old/obsolete furniture in response to Quotation Letter No.12/03/2011-PUR:CSEZ dated 7<sup>th</sup> March, 2014 and hereby offer a maximum gross disposal value of Rs.....(in figures)./- (Rupees.....(in words) ) for all the items indicated in Annexure – 1

The other details required are as under:

- (a) Amount of Earnest money of Rs. 2000/- (Rupees two thousand only) in DD
- (b) Particulars of Demand Draft enclosed: No. \_\_\_\_\_ dated \_\_\_\_\_
- (c) Drawn on bank \_\_\_\_\_
- (d) Name and address of the Tenderer \_\_\_\_\_

2. I/We agree to the forfeiture of the bid security if I/We fail to comply with all or any of the terms and conditions with whole or in part laid down in the Quotation Letter referred to above which would constitute and have the force of a contract between us and the Office of the Development Commissioner, CSEZ, Kakkanad, if I/We am/are declared as a successful bidder.

3. I/We have carefully read the terms and conditions of the offer particularly regarding bid security and agree to abide by these in letter and spirit. The decision of Development Commissioner, Cochin Special Economic Zone on any dispute arising out of the offer shall be binding on me/us.

Signature in full.....

Name :

Address: .....

Date:

Tel. No.:

## Annexure - 1

Bid for disposal of old Obsolete and used wooden/steel/furniture etc. of CSEZ

**LIST OF VARIOUS ITEMS AVAILABLE AT CSEZ ADMIN BUILDING**

Si No.	Items	Quantity/ Weight	Rate(Rs)	Bid amount of Each item in figure as well as in word Amount
1	Sofa Sets. (Single Seater)	19		
2	Sofa sets. (three seater)	5		
3	Computer chair(Small & Medium)	15		
4	Computer chair (Executive)	1		
5	Plastic chair	16		
	<b>Total</b>			

(Rupees .....)

Date :  
Place :

Signature of the bidder.

Name:  
Full address: