

INSTRUCTION 1/2009

Office of the Development Commissioner  
Cochin Special Economic Zone  
Kakkanad, Cochin - 37

27<sup>th</sup> March, 2009

To all CSEZ Units

Subject: Procedure for streamlining cargo movement – Instructions regarding.

Gentlemen,

With a view to streamlining movement of goods in and out of CSEZ and for maintenance of data thereof, an electronic monitoring system has been developed. In order to ensure proper operation of the system, the following procedure will be implemented from 1.04.2009.

- i. Any non-passenger vehicle entering the CSEZ in gate will be allowed passage only upon production of appropriate document issued by carrier.
  - ii. Details mentioned in the document will be entered in the gate computer and a challan will be issued to the driver in duplicate.
  - iii. After discharge of cargo, authorised signatory of the unit shall sign the original copy of the challan and return the same to the driver. Duplicate copy shall be retained in the unit.
  - iv. The driver shall be permitted to exit from the out gate only upon surrender of the original copy of the challan duly signed by the authorised signatory.
  - v. Empty vehicles entering CSEZ shall also be governed by the same procedure except that details extracted from the carrier's document shall be shown as nil at point of entry and the authorised signatory shall enter the shipping bill or bill of entry number in the original copy of the challan before affixing signature.
2. You are requested to nominate appropriate number of authorised signatories, communicate these instructions to staff concerned and advise the carriers about the new procedure for strict compliance.
  3. Any difficulty in compliance may be brought to the notice of the undersigned.

Sd/-  
(Gowri S Nair)  
Dy. Development Commissioner