



भारत सरकार/GOVERNMENT OF INDIA
विकास आयुक्त कार्यालय/OFFICE OF THE DEVELOPMENT COMMISSIONER
कोचीन विशेष आर्थिक क्षेत्र/ COCHIN SPECIAL ECONOMIC ZONE
काक्कनाड, कोच्चिन/ KAKKANAD, COCHIN -682037
दूर भाषा/ PHONE: 0484- 2413234, 2413111
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F.No.01/41/98:Admn:CSEZ / 2530

5th August 2021

OFFICE MEMORANDUM

Subject: Re-Constitution of Internal Complaints Committee under Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

In compliance of Section 4 of the Sexual Harassment of Women at Workplace (prevention, Prohibition and Redressal) Act, 2013 to provide safe and secure environment to women at the workplace, the Internal Complaints committee has been re-constituted in the office of the Development Commissioner, Cochin SEZ with the following members, for receiving complaints of sexual harassment:

✓ 1.	Smt Ashok Rani IRS Assistant Commissioner of Customs	Presiding Officer
2.	Shri Boni Prasada Rao INMMS Deputy Development Commissioner	Member
✓ 3.	Smt. Chandini G. Nair, Central Govt. Standing Counsel <i>mail</i>	Member
✓ 4.	Shri Tomy Jacob Assistant Security Officer	Member
✓ 5.	Smt Indira G. Assistant Security Officer	Member
✓ 6.	Smt Vijitha M.S. Assistant	Member

2. The Committee will receive the complaints of sexual harassment of the women employees of this office only.

5/8/21

To



D.V. Swamy
(D.V. Swamy)
Development Commissioner

The Members of the Internal Complaints Committee

Copy to:

- ✓ 1. The Under Secretary (Admn), SEZ Admin Section, Ministry of Commerce & Industry, Department of Commerce, Udyog Bhavan, New Delhi.
- ✓ 2. The JDC, CSEZ Sub Office, Bangalore.
3. All officers and staff, CSEZ.

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ON 05/08/21

CONTACT DETAILS

Sl .no.	Name of Member from Cochin SEZ	Contact Details
1.	Smt. Ashok Rani IRS Assistant Commissioner of Customs,	Office of The Development Commissioner, Cochin SEZ, CSEZ PO Kakkanad, Ernakulam -682037 Ph. 0484-2413111 Ext. 301
2.	Shri. Boni Prasada Rao INMMS Deputy Development Commissioner	Office of The Development Commissioner, Cochin SEZ, CSEZ PO Kakkanad, Ernakulam -682037 Ph. 0484-2413111 Ext. 104
3.	Shri. Tommy Jacob Assistant Security Officer	Office of The Development Commissioner, Cochin SEZ, CSEZ PO Kakkanad, Ernakulam -682037 Ph. 0484-2413058 Ext. 104
4.	Smt. Indira G Assistant Security Officer	Office of The Development Commissioner, Cochin SEZ, CSEZ PO Kakkanad, Ernakulam -682037 Ph. 0484-2413058 .
5.	Smt. Vijitha M S Assistant	Office of The Development Commissioner, Cochin SEZ, CSEZ PO Kakkanad, Ernakulam -682037 Ph. 0484-2413111

Sl .no.	Name of External Member	Contact Details
1.	Smt. Chandini G Nair Central Govt, Standing Counsel	605, National Avenue, Manimala Cross Road, Edapally, Cochin-682024 Tel: 0484 -2341 841,4024172