



भारत सरकार/GOVERNMENT OF INDIA

विकास आयुक्त कार्यालय/OFFICE OF THE DEVELOPMENT COMMISSIONER

कोचीन विशेष आर्थिक क्षेत्र /COCHIN SPECIAL ECONOMIC ZONE

काक्कनाड, कोच्चिन /KAKKANAD, COCHIN -682037

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No. 01/18/2000:ADMN:CSEZ/3985

13th October, 2020

OFFICE ORDER NO. 47/2020

The following re-allocation of work is ordered with immediate effect in partial modification of earlier orders on the subject.

SINo	Name of the officer	Work Allocated	Reporting Officer	Link Officer
1	Shri Ajayakumar K.N, ADC	1. Co-ordination and all work relating to UAC and BoA matters 2. All Audit related matters of O/o DC, CSEZ 3. Duties of Drawing and Disbursing Officer 4. Work relating to new proposals for setting up SEZs in Kerala 5. Processing of GSP Applications 6. Any other work assigned by DC/DDC	DDC	Shri Pramodu S, ADC
2	Shri Pramodu S, ADC	1. All Licensing matters of the following SEZs (i) Cochin SEZ (ii) KSITIL SEZ, Koratty (iii) Infopark SEZ, Phase II (iv) Carborundum SEZ 2. Any other work assigned by DC/DDC	DDC	Shri Harikumar K.K, ADC
3	Shri Savio T.A Assistant	Additional Secretary, CSEZ Authority (i)All works relating to Fire & Safety of CSEZ including CSEZ Administrative building (ii) TIES Co-ordination (iii) All infrastructural works of ongoing projects and upcoming projects	Secretary CSEZA	Shri K.C.Ramakrishnan ADC
4	Shri A. Rajan UDC	1.Processing of all Medical and LTC claims 2. Licensing matters of EOUs of Kerala 3. All licensing matters relating to the following SEZs (i) KSITIL SEZ, Kollam (ii) Kinfra IT/ITES SEZ, Trivandrum 4 Any other work assigned by DC/DDC	Sr. AO for SI No. 1 & Smt. Maheswariamma R, ADC for SI No. 2 & 3	Shri P. Gireesh UDC
5.	Shri P.Gireesh UDC	1.All licensing matters of Cochin SEZ 2.Supervision of dispatch section 3.Any other work assigned by DC/DDC	Shri Pramodu, ADC for SI No. 1 & Smt Geetha P, ADC for SI No. 2	Shri A. Rajan UDC

All concerned are requested to hand over/receive files immediately.



(Handwritten Signature)
(D.V. Swamy)

Development Commissioner

To

The officers concerned

Copy to: Sr. AO, CSEZ/PA to DC/Computer Cell/Hindi Cell/NSDL/Office order file/Guard file