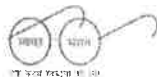


C SEZ/3314



भारत सरकार/GOVERNMENT OF INDIA

विकास आयुक्त कार्यालय/OFFICE OF THE DEVELOPMENT COMMISSIONER

कोचीन विशेष आर्थिक क्षेत्र /COCHIN SPECIAL ECONOMIC ZONE

काक्कनाड, कोच्चिन /KAKKANAD, COCHIN -682037

दूर भाषा /PHONE: 0484- 2413234, 2413111

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22-09-2022

OFFICE MEMORANDUM

Subject: Filling up of 4 posts of Assistant Development Commissioner in SEZs located in Kerala and Karnataka on deputation basis.

It is proposed to fill up the following posts of Assistant Development Commissioners on deputation basis. The experience and qualifications required for the posts are indicated in Annexure-I.

Assistant Development Commissioner	
i. ULCCSL SEZ, Kozhikode, Kerala. ii. Embassy Tech Village SEZ, Bangalore, Karnataka. iii. Bagmane SEZ, Bangalore, Karnataka. iv. Mangalore SEZ, Mangalore, Karnataka.	4 Posts (1 post each) (Group 'B'-Gazetted) Pay Level in the Pay Matrix: 7, Scale of Pay Rs 44900 – 142400/- (Pay Band of Rs.9,300-34,800/- (PB-2) with Grade Pay of Rs.4,600/- (pre revised).
Method of recruitment	Deputation on cost recovery basis

2. It is requested that application, in the given Proforma (Annexure II) of the eligible and willing officers who could be relieved in the event of selection, along with the following documents, may please be forwarded to the Development Commissioner, Cochin Special Economic Zone, Cochin **through proper channel within** 2 months from the date of publication of this advertisement in the Employment News.

- Complete and up-to-date confidential reports for the last five years, in original or attested Photostat copies thereof.
- Integrity Certificate/Vigilance Clearance.
- Details of major/minor penalties imposed during the last 10 years (if no penalties have been imposed, it should be stated).

3. Applications received after the last date or without the confidential reports or other relevant documents or otherwise found incomplete will not be considered.

4. The appointment will be on deputation basis. The period of deputation shall ordinarily not exceed 3 years. The terms of deputation will be regulated in accordance with the standard terms and conditions prescribed by the Department of Personnel & Training

(Website:www.persmin.nic.in), Govt. of India vide their O.M. No. 6/8/2009-Estt(Pay-II) dated 17/06/2010, as amended from time to time. Officials who volunteer for the post will not be permitted to withdraw their names later.

5. Advance copy of applications will not be entertained. The details are also available on the website www.csez.gov.in.



(Signature)
(E V Gokulnath)
22/9/10

Assistant Development Commissioner

To

1. Shri Sumit Kumar Sachan, Under Secretary (Admn), Department of Commerce, Udyog Bhawan, New Delhi
2. All Ministries/Departments of Government of India, New Delhi.
3. All Sections in the Ministry of Commerce.
4. All Attached/Subordinate officer under the Ministry of Commerce.
5. DC SEEPZ; DC Kandla SEZ; DC Falta SEZ; DC Noida SEZ; DC MEPZ and DC Vizag SEZ

EXPERIENCE AND QUALIFICATIONS FOR THE POSTS

Methodology for filling up the post of Assistant Development Commissioner

- (i) The appointment will be on deputation basis
- (ii) The employee of the Central Govt may alone be considered for the post in Cochin SEZ
- (iii) The employee of the Central Govt or State Govt or PSU of Central Govt or State Govt may alone be considered for the post in Mangalore SEZ located in Karnataka
- (iv) Educational qualification, work experience and other eligibility conditions like age limit etc would be the same as provided in the Recruitment Rules prescribed for the respective posts in the Central Govt SEZs.

1. ASSISTANT DEVELOPMENT COMMISSIONER (GROUP B – GAZETTED)

Name of the post:	Assistant Development Commissioner
Scale of Pay:	Pay Level in the Pay matrix 7 Scale of Pay Rs 44900 – 142400/- Pay in the pay band Rs 9300-34800 (PB-2) with Grade Pay of Rs 4600/- (pre-revised) (Group 'B'- Gazetted-Ministerial)
Method of Recruitment:	Deputation on cost recovery basis
No. of vacancies:	04
Details of the vacancies:	

- i.) ULCCSL SEZ, Kozhikode, Kerala (1 post)
- ii.) Embassy Tech Village SEZ , Bangalore, Karnataka (1 post)
- iii.) Bagmane SEZ, Bangalore, Karnataka (1 post)
- iv.) Mangalore SEZ, Mangalore, Karnataka (1 post)

Eligibility

An employee of the Central Govt or State Govt or PSU of Central Govt or State Govt

- (a)(i) holding analogous posts on regular basis in the parent cadre or Department; or
- (ii) with three years' service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs 5500-9000 (pre-revised) (PB 2) or equivalent in the parent cadre or department; or
- (iii) with eight years regular service in the grade rendered after appointment thereto on a regular basis in the scale of Pay of Rs 5000-8000 (Rs 9300-34800 with Grade pay of Rs 4200) (PB 2) or equivalent in the parent cadre or department; and

(b) possessing two years experience in the field of Industrial development or foreign trade.

(Period of deputation including the period of deputation in another ex cadre post held immediately preceding this appointment in the same or some other organization or department of Central Govt. shall ordinarily not exceed 3 years. The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of application)

BIODATA

1	Name of the candidate (In block letters)					
2	Name & Address of the office in which presently working					
3	Post held at present					
4	Name of the post applied for					
5	Name of the SEZ for which applied					
6	Date of Birth					
7	Date of retirement					
8	Educational Qualifications					
9	Present Basic Pay					
10	Post held on regular basis with Scale of Pay and date of appointment thereto on regular basis					
11	Permanent post held with scale of pay and date of confirmation					
12	Details of Employment, in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)					
Sl. No.	Office/Institution/ Organization	Post held	From	To	Scale of pay and basic pay	Nature of duties
13	Nature of present employment, ie, whether adhoc, temporary or permanent					
14	In case the present employment is held on deputation/contract basis, please state					
	(a)	The date of initial appointment				
	(b)	Period of appointment on deputation/contract				
	(c)	Name of the present Office/Organization to which you belong				
15	Additional information, if any, which you would like to mention in support of your suitability for the post (Enclose separate sheet, if the space is not sufficient)					
16	Experience					
17	Whether belongs to SC/ST					
18	Date of return from last deputation, if any					
19	Whether the mandatory cooling off period of 3 years completed as per the DoP & T O.M. No.6/8/2009-Estt.(Pay-II) dated 17/6/2010					

Date

Signature of the applicant
Mobile No.
Email id:

Certification by Employer/Cadre Controlling Authority

The information/details provided in the above application by the Applicant are true and correct as per the facts available on records. He/She possess educational qualifications and experience mentioned in the vacancy circular. If selected he/she will be relieved immediately.

2. Also certified that-

- i. There is no vigilance or disciplinary case pending or contemplated against Shr/Smt.
- ii. His/Her integrity is certified.
- iii. His/Her CR dossier in original is enclosed or photo copies of the APARS for the last five years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv. No major/minor penalty has been imposed on him/her during the last 10 years or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned
(Employer or cadre controlling authority with seal)